



**THE ACE MENTOR PROGRAM OF OREGON**  
**2024 ACE Educator Recommendation Form**

**Deadlines to Submit: April 12, 2024**

**Students:** You are responsible for requesting recommendations and making sure documents are submitted on time. To give folks enough time to complete their recommendations, forms should be requested 2-3 weeks prior to the deadline.

**Educators:** This form serves as an alternative to writing a traditional letter of recommendation. A completed recommendation form or traditional letter of recommendation is welcome and will be considered equally. Please submit either as a PDF by emailing [ACE@portlandworkforcealliance.org](mailto:ACE@portlandworkforcealliance.org) with the student's first and last name in the subject line.

**Student First and Last Name:** .....

**Educator First and Last Name:** .....

**Scholarship being applied to:** ACE Junior Summer Camp Scholarship | ACE Senior Scholarship

**Recommendation Questions:** (Suggested word count 100 words or one paragraph.)

**What are the student's greatest strengths?**

**Describe the qualities, skills, or experience you believe your student would bring into their future workplace.**

**Are there any special circumstances of the student that you would like to highlight for the scholarship committee?**

**Additional Comments:**

**Highly Recommend** |  **Recommend** |  **Don't Recommend** this student for a scholarship.

**Signature:** ..... **Date:** ..... **Contact:** .....

**Return Form** (printed/scanned, and electronic forms are welcome) to: [ace@portlandworkforcealliance.org](mailto:ace@portlandworkforcealliance.org)