



ACE MENTOR PROGRAM OF OREGON

SENIOR SCHOLARSHIP INFORMATION (2025)

ABOUT ACE

The ACE Mentor Program is an after-school program designed to inspire high school students to pursue careers in architecture, construction management, construction-related engineering, and the skilled trades.

ACE Oregon strives to increase opportunities for students to pursue education and careers in the fields of architecture, construction management, construction-related engineering, and skilled trades.

ACE OREGON'S LOCAL SENIOR SCHOLARSHIP

Seniors currently enrolled in the program who plan to pursue an ACE-related field of study (listed below) are eligible to apply. The application is a competitive process. Scholarship funds are disbursed directly to the educational institution. All funds must be used within seven years of the recipient's graduation from high school. See **Terms of Scholarship** (page 5) for full details.

ELIGIBILITY

Candidates for the ACE Mentor Program's Scholarship Program must:

1. Be a current participant in the ACE Mentor Program of Oregon
2. A senior in high school (*confirmed by a submitted unofficial transcript*)
3. Plan to pursue a two or four-year undergraduate degree (full time/near full time) OR training certification related to architecture, construction management or construction-related engineering, skilled trades or a directly related field as approved by the ACE Mentor Program of Oregon Board of Directors.

ACE-Related Most Common Construction-Related Fields of Study		
ARCHITECTURE	CONSTRUCTION	ENGINEERING
<ul style="list-style-type: none"> - Architecture - Landscape Architecture - Interior Architecture - Interior Design - Urban Planning 	<ul style="list-style-type: none"> - Construction Management - Construction Science - Skilled Trades Training (<i>i.e. carpentry, welding, etc.</i>) 	<ul style="list-style-type: none"> - Architectural Engineering - Civil Engineering - Construction Engineering - Geotechnical Engineering - Electrical Engineering - Environmental Engineering - Mechanical Engineering - Structural Engineering

APPLICATION OVERVIEW

This is a four-part application. **All parts are due by the deadline: April 8, 2025 by 9:00 pm.**

1. Online application through the [ACE National Database](#), including essays
2. [Mentor Evaluation Form](#)
3. Educator Letter of Recommendation or [Recommendation Form](#)
4. An unofficial School Transcript

Students are responsible for making sure all documents and a completed application are submitted by [April 8, 2025 9:00 pm.](#)

SCHOLARSHIP APPLICATION PROCESS

APPLICATION WORKSHOPS AND TIMELINE

- Senior Scholarship Application Walkthrough: [3/13/25, 4:00-5:00 pm](#)
- (Optional) Drop in Office Hours: [3/3/25 4:00-5:00 pm](#) | [4/7/25 4:00-5:00 pm](#)
- Deadline to Apply (all parts due): 4/8/25, 9 PM
- Notification of Recipients: Final Presentations - May 13 & May 15, 2025
- Scholarship Disbursement Workshop for Recipients: May 20, 2025 4:00-5:00 pm

APPLICATION COMPONENTS - IN DEPTH

Applicants must submit the following materials online by logging into your ACE account at [app.acementor.org](#). If you need assistance with the online application, please contact ACE Staff (ace@portlandworkforcealliance.org). All documents and files submitted must include the applicants first and last name. In the event they can't be uploaded, send documents directly to ace@portlandworkforcealliance.org.

1. **Online Application**, including essays.
Candidates will be asked to share educational information, activities and honors. The online application includes six short response questions.
2. **Unofficial Academic Transcript**, uploaded to the ACE Database application.
Obtain an unofficial academic transcript from your high school. Speak with your school counselor or College and Career Center for additional support.
3. **A Mentor Evaluation**
Only one mentor evaluation will be accepted per application. It is crucial that you give your mentor enough time to complete the evaluation and submit the form prior to the deadline. Requests for evaluations should be made by 3/18/2025. Mentors can upload their forms directly to the [ACE Scholarship Document Submission Form](#) by 4/8/25.

4. **Recommendation Form (or letter of recommendation)** from a teacher, counselor, etc. who is familiar with your talents and interests in architecture, construction management, the skilled trades, or construction-related engineering. Be sure to give the person recommending you enough time to write a recommendation prior to the deadline. The Recommendation Form is [available online](#). A completed ACE recommendation form or traditional letter of recommendation is welcome and will be considered equally. Educators can upload their forms directly to the [ACE Scholarship Document Submission Form](#) by 4/8/25.

ESSAY RESPONSE PROMPTS

Review the topics below and write an essay for each of them. The essays must be entered directly into the online application. It is recommended that you write your answers in a separate program (i.e. Google Docs) and cut and paste into your online application. You can check your [word count](#) before submitting.

1. Which field (*Architecture, Construction, Construction-related engineering or related field*) do you wish to enter and why? Were you planning a career in this field before starting the ACE Program or did ACE help steer you in that direction? Please explain how and why. *(250 words or about 3 paragraph maximum)*
2. Describe the impact you want to have in the design and construction industry. *(250 words or about 3 paragraph maximum)*
3. Describe your experience with your ACE mentors and peer student team. What was the most valuable lesson you learned during your time with the ACE Mentor Program? How has this experience affected your future plan? *(250 words or about 3 paragraph maximum)*
4. What would this scholarship mean to you and your family? Please share any information about personal impact or financial need. *(250 words or about 3 paragraph maximum)*
5. How do you see yourself contributing toward ACE's goal to make the industry more diverse, inclusive and reflective of the broader community? *(250 words or about 3 paragraph maximum)*
6. Briefly describe your next steps after high school. *(100 words or about 1 paragraph maximum)*

SELECTION PROCESS

The Scholarship Committee of the ACE Mentor Program of Oregon will evaluate all applications and consider:

- The strength of the application and written responses
 - The student's participation in the ACE program
 - Demonstrated interest in careers related to the design-build A/E/C industry
 - Demonstrated academic effort
 - Potential impact of an ACE scholarship on the student's financial situation and the A/E/C design-build workforce
 - ACE Mentor Evaluation Form
 - ACE Educator Recommendation Form or Letter of recommendation
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SCHOLARSHIP FAQs

I plan to pursue an ACE field but am not yet sure of my chosen specialty. Is that OK?

Yes. For example, you might list "engineering" as your chosen major as an incoming freshman and take multiple engineering-related classes, then specify "civil engineering" later on.

What if I want to take a few ACE-related classes in college but intend to pursue another field?

Scholarships granted by the ACE Mentor Program of Oregon are to support students who plan to study and pursue careers in an ACE field related to build, design and construction.

What if my career goals change along the way? Will this affect my scholarship?

Scholarships are typically dispersed in four payments. Scholarship recipients apply annually to ACE to request a disbursement and verify enrollment and field of study. Students who switch to a field unrelated to the design-build industry are subject to forfeiting their scholarship.

What if I have a special circumstance regarding my education?

ACE recognizes that special circumstances do occur. You may share those circumstances with ACE and explain, with supporting documentation, how you intend to pursue an ACE-related career. Students should be aware that it is their responsibility to maintain and document their eligibility. Typically, ACE will not approve scholarship disbursement requests for educational paths that fall outside traditional A/E/C fields.

For additional questions and information, please attend a scholarship workshop or reach out to ACE staff: ACE@portlandworkforcealliance.org.

TERMS OF SCHOLARSHIP

Awarded recipients will be required to sign and complete the “Terms of Scholarship” agreeing to the following terms:

1. I understand that it is my responsibility to annually submit a disbursement form (available online) completed by both me and the college, apprenticeship or training program and a copy of my transcript or other proof of enrollment in order to receive each disbursement.
2. I understand one-fourth of my total scholarship will be paid once per year while I am in school or training over installments as long as I comply with all other terms. If a different disbursement schedule is needed, I will communicate with ACE staff.
3. I understand that I must apply for the first disbursement of my scholarship within two years of graduating high school or the scholarship will be forfeited.
4. I understand that I must use the full amount of the scholarship within seven years of graduating from high school, or the remaining funds will be forfeited.
5. I understand that once the first installment of the scholarship is disbursed, I must apply for the remaining funds within the next five years or the remaining funds will be forfeited.
6. I must be in good academic standing in order to receive disbursements.
7. I understand disbursements are available to me if I am enrolled in or studying an eligible field covered by this scholarship, which includes: architecture, construction, construction-related engineering, and directly related disciplines approved on a case-to-case basis by the ACE Mentor Program of Oregon. If I change my major and do not pursue a field covered by this scholarship, I will forfeit my scholarship.
8. I understand changing schools will not affect my scholarship if I comply with all other terms.
9. I understand that I must attend a Scholarship Disbursement Workshop or meet with ACE staff to review the disbursement process and to learn the scholarship award amount.
10. I understand that I am required to register as an [ACE Alumni](#) through the ACE Database and for the [Transformative Partners Program \(TPP\)](#).